

## CAL-CARD PROGRAM

Caltrans participates in the CAL-Card Program (Visa) to acquire goods and services costing less than \$10,000. Vendors who have the ability to accept Visa cards are better able to participate in procurement opportunities involving these types of purchases. Note: CAL-Card Holders cannot use a third party to process Visa card payments unless the seller's (vendor's) name is also printed on the Statement of Account and invoice.

## ADDITIONAL RESOURCES

**Competitive solicitations** (\$5,000 to unlimited) on the California State Contract Register (CSCR):

[caleprocure.ca.gov](http://caleprocure.ca.gov)

**Caltrans advertised solicitations** and bid documents:

[dot.ca.gov/programs/procurement-and-contracts](http://dot.ca.gov/programs/procurement-and-contracts)

**Architectural & Engineering (A&E)** contracts info:

[dot.ca.gov/programs/procurement-and-contracts/ae-contract-information](http://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information)

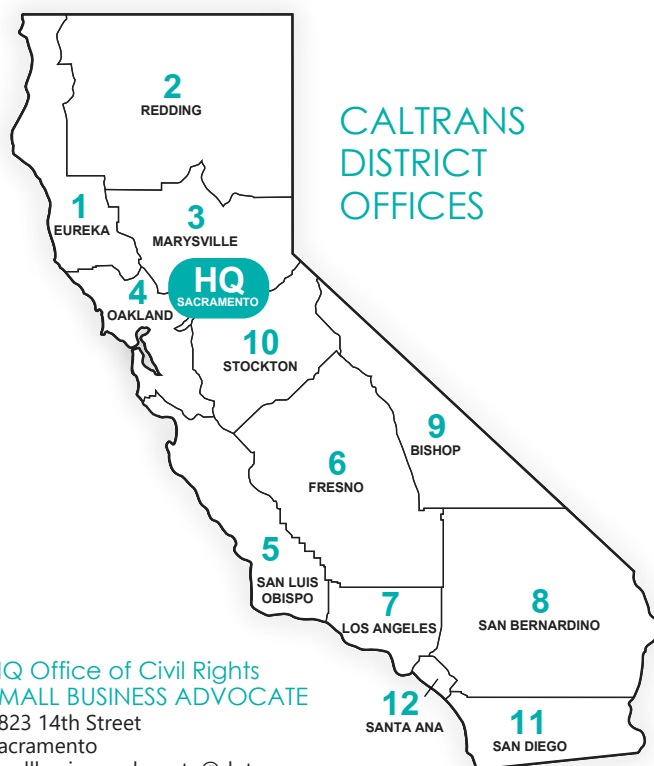
**Let Prime Contractors know who you are!** SB/DVBEs and DBEs can login and view Caltrans solicitations. By doing so, Caltrans can post your business profile to specific Service Contract solicitations via the Bidders' List. A great way for Prime Contractors to meet their goals is by purchasing supplies, commodities, and/or parts from certified suppliers who are SB/DVBE (for state funded contracts) or DBE (for federally funded contracts).

**Competitive Solicitation Public Bid Openings** are held Tuesdays and Thursdays at 3:00 p.m., at 1727 30th Street, Sacramento (First Floor Conference Room, unless otherwise stated in the solicitation). Vendors may participate via teleconference by calling (866) 700-7952. Enter pass code 7089821# when prompted.

**For Payment Information** regarding construction contracts, service contracts, and/or procurement purchase orders, visit the Caltrans Division of Accounting website:

[dot.ca.gov/programs/accounting](http://dot.ca.gov/programs/accounting)

For individuals with disabilities, this document is available in Braille, large print, audio cassette, or computer disc. To obtain a copy in one of the alternate formats, please write to: Caltrans, Division of Procurement and Contracts, 1727 30th Street (MS-65) Sacramento, CA 95816, or call (916) 227-6000, TTY (916) 227-7857 or 711.



### HQ Office of Civil Rights SMALL BUSINESS ADVOCATE

1823 14th Street  
Sacramento  
smallbusinessadvocate@dot.ca.gov  
916-324-1700

#### DISTRICT 1

1656 Union Street  
Eureka  
707-445-6600

#### DISTRICT 2

1657 Riverside Drive  
Redding  
530-225-3426

#### DISTRICT 3

703 "B" Street  
Marysville  
530-741-4572

#### DISTRICT 4

111 Grand Avenue  
Oakland  
510-286-4444

#### DISTRICT 5

50 Higuera Street  
San Luis Obispo  
805-549-3111  
D5.SmallBiz@dot.ca.gov

#### DISTRICT 6

1352 W. Olive Avenue  
Fresno  
559-444-2585

### CALTRANS DISTRICT OFFICES

#### DISTRICT 7

100 S. Main Street  
Los Angeles  
213-897-0891  
D7Smallbusiness@dot.ca.gov

#### DISTRICT 8

464 West 4th Street  
San Bernardino  
909-383-4631

#### DISTRICT 9

500 South Main Street  
Bishop  
760-872-0601

#### DISTRICT 10

1976 East Martin Luther King Jr. Blvd.  
Stockton  
209-948-7855

#### DISTRICT 11

4050 Taylor Street  
San Diego  
619-688-3151  
d11.smallbusiness@dot.ca.gov

#### DISTRICT 12

1750 East 4th Street, Suite 100  
Santa Ana  
657-328-6000

# Doing Business With Caltrans

## Selling Goods & Services



**Gavin Newsom**  
Governor  
State of California

**Tony Tavares**  
Director  
California Department  
of Transportation



## DOING BUSINESS WITH CALTRANS

The California Department of Transportation (Caltrans) encourages prospective contractors<sup>1</sup> to consider utilizing Disadvantaged Business Enterprises (DBEs), Small Businesses (SBs), Disabled Veteran Business Enterprises (DVBs), and other businesses covered by state and federal programs as specified in the state's solicitation.

**FEDERAL PROGRAM:** Caltrans is committed to an overall DBE goal of 22.2 percent on its federally funded projects and applicable service contracts based upon a race-neutral and race-conscious methodology. To learn more about DBE opportunities or to find a DBE subcontractor, contact the Caltrans Office of Civil Rights (OCR) by visiting: [dot.ca.gov/programs/civil-rights/](https://dot.ca.gov/programs/civil-rights/)

**STATE PROGRAM:** California certified SBs, including Micro Businesses (MBs), and DVBs are afforded better economic opportunities to compete in the state funded informal price quotation process against like businesses. Using the **SB/DVBE Option**, Caltrans can award to the lowest responsive responsible business by soliciting quotes from two certified SBs or two certified DVBs.

Dollar Thresholds	Minimum (Greater Than)	Maximum (Less Than)
Commodities/Goods	\$5,000	\$250,000
Service Contracts	\$5,000	\$250,000
Public Works Contracts	\$5,000	\$388,000

### BENEFITS OF STATE CERTIFICATION

- Participate in solicitations exclusively for certified SB/DVBs
- State-funded competitive solicitation benefits:
  - ▶ SB Preferences
  - ▶ DVBE Incentives
  - ▶ DVBE Goals
  - ▶ Prompt Payment Act

To learn about becoming a California certified SB or DVBE, visit the Department of General Services: [dgs.ca.gov](https://dgs.ca.gov)

Buyers and Prime Contractors can locate SB/DVBs at: [caleprocure.ca.gov](https://caleprocure.ca.gov)

## MAJOR COMMODITIES/SUPPLIES

Caltrans purchases a myriad of commodities. This list is just a sample of the types of products purchased. For a complete list visit: [dot.ca.gov/programs/procurement-and-contracts](https://dot.ca.gov/programs/procurement-and-contracts)

Aggregate Material  
Audio/Visual Equipment  
Automobiles, Automotive Supplies  
Barricades  
Batteries  
Bolts  
Cameras, Video, Digital  
Chain Link Fence and Materials  
Changeable Message Signs  
Computers  
Construction Supplies  
Electrical Supplies  
Fabricated Metal  
Fuel  
Gloves  
Guardrail  
Heavy Equipment  
Industrial Supplies  
Loaders, Graders, Tractors, and Trailers  
Janitorial Supplies  
Laboratory Testing Equipment  
Lubricants  
Luminaries  
Office Supplies  
Paint  
Pavement Markers  
Petroleum Products  
Photocopiers, Reproduction Equipment, and Supplies  
Posts – Metal Guide, Metal/Wood Sign  
Publications  
Rainwear  
Respirators and Filters  
Signs  
Software  
Sprinklers, Sprinkler Systems  
Steel  
Tools: Automotive and Hand  
Water Coolers

## SERVICE CONTRACTS

This list is just a sample of the types of service contracts Caltrans may advertise for. For current contracting opportunities visit: [caleprocure.ca.gov](https://caleprocure.ca.gov)

Archaeological Services  
Architectural and Engineering Design  
Automatic Gate Repair  
Calibration of Specialized Equipment  
Cleanup of Hazardous Chemical Spills  
Construction Projects  
Consulting  
Copier Maintenance and Repair  
Data Processing Services  
Electronic Data Processing Consulting  
Elevator Repair  
Environmental Impact Studies  
Equipment Maintenance and Repair  
Equipment Rental  
Equipment Services  
Escrow Services  
Expert Witness  
Field Engineering Inspection  
Forklift Maintenance and Repair  
Gardening and Landscaping  
Hazardous Waste Investigation  
Hazardous Waste Removal  
Highway Equipment – Operation and/or Rental  
Information Technology Consulting  
Laboratory Services  
Mail and Courier Services  
Materials Sampling and Testing  
Maintenance Service and Rest Areas  
Media or Advertising Services  
Native American Advisors  
Preliminary Engineering Studies  
Project Management for Design and Construction  
Public Works:

- Class A - General Engineering Contractors
- Class B - General Building Contractors
- Class C - Specialty Contractors
- Class D - Contractors (Limited Specialty Classifications)
- ASB - Asbestos
- HAZ - Hazardous Substance Removal

Railroad Car Refurbishing and Repair  
Soil and Foundation Investigation  
Surveying

<sup>1</sup>A party to a contract, more specifically, one who contracts to do work or provide supplies to another.