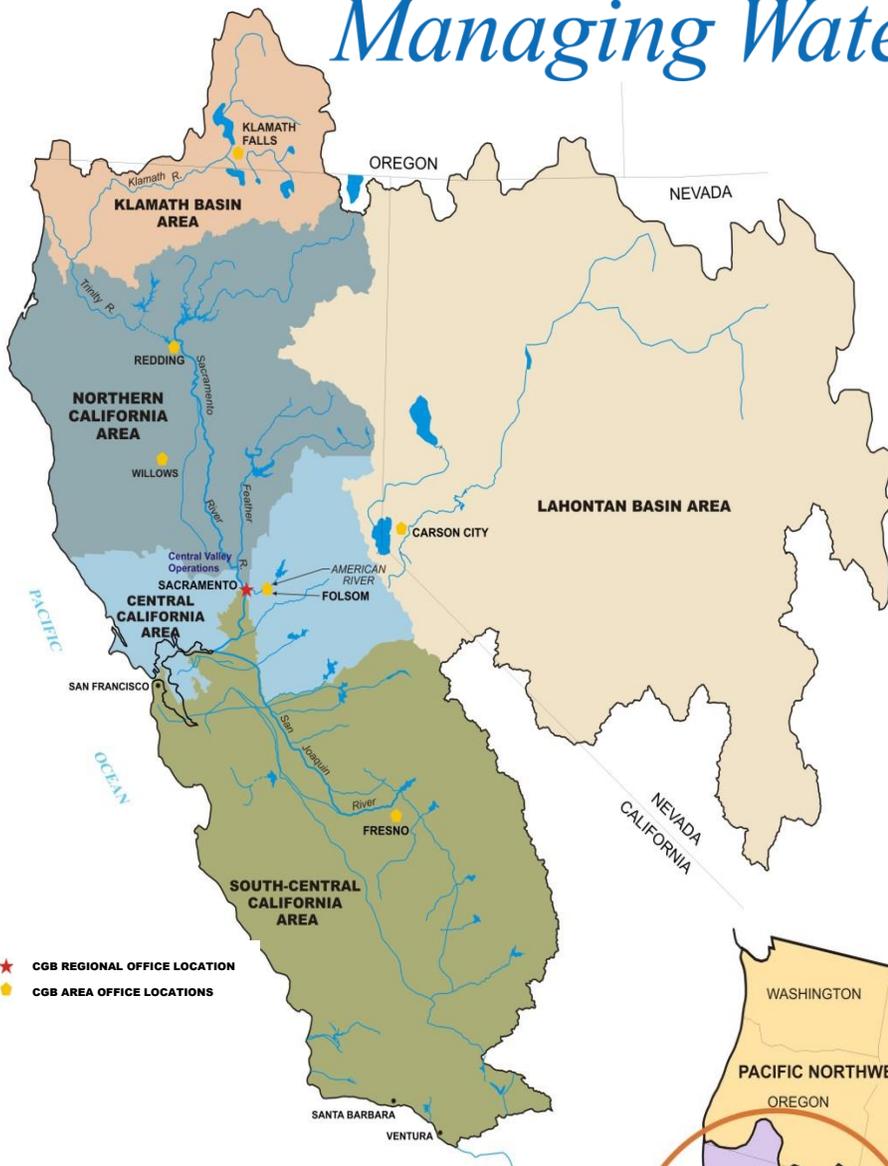


RECLAMATION

Managing Water in the West



**U.S. DEPARTMENT OF THE INTERIOR
BUREAU OF RECLAMATION
BUSINESS AND ECONOMIC DEVELOPMENT PROGRAM**

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ABOUT US:

Bureau of Reclamation is an agency of the U.S. Department of the Interior and operates in the 17 western states. Reclamation is dedicated to managing, developing, and protecting water resources in an environmentally sound manner in the interest of the American public.

We are the largest wholesaler of water in the country. We bring 10 trillion gallons of water to more than 31 million people each year. We also provide one out of five Western farmers (140,000) with irrigation water for 10 million acres of farmland that produce 60% of the nation's vegetables and 25% of its fruits and nuts.

Reclamation is also the second largest producer of hydroelectric power in the western United States. Our 58 power plants annually provide more than 40 billion kilowatt hours generating nearly a billion dollars in power revenues and produce enough electricity to serve 3.5 million homes.

We also manage, with partners, 246 recreation sites that have 90 million visits annually. Reclamation's management and recreation activities contribute \$63.9 billion in economic output, and support about 456,219 jobs.

Our mission is to assist in meeting the increasing water demands of the West while protecting the environment and the public's investment in these structures. We place great emphasis on fulfilling our water delivery obligations, water conservation, water recycling and reuse, and developing partnerships with our customers, states, and Native American Tribes, and in finding ways to bring together the variety of interests to address the competing needs for our limited water resources.

WHAT WE BUY:

To accomplish its program activities, Reclamation purchases a wide range of products and services. We are dedicated to providing continuous outreach and assistance to small business, small disadvantaged businesses, HUBZone, women-owned and service-disabled veteran-owned small businesses in support of Federal socio-economic development programs.

Commodities

Information Processing Resources - hardware and software including personal computers, off-the-shelf software, and telecommunication equipment; Equipment - hydraulic turbines, pumps and valves, motors, transformers,



turbines, office machines, safety and drilling equipment; Supplies - laboratory, chemical, and engineering supplies, along with office and equipment supplies.

Services

Research - applied science; Services - systems design, computer maintenance, data processing, janitorial, grounds maintenance, refuse removal, appraisal and title, laboratory and office equipment maintenance, earth science data gathering and studies, telecommunications, architectural and engineering, professional and administrative services associated with functions and mission of Reclamation; for example, water resources planning and development, hydraulics, and facilities management services.

Construction

New construction, repair, operation and maintenance of existing structures, including: aqueducts; canals; dams; drainage facilities; electric transmission facilities; levee erosion control; power plants; switch yards; water distribution facilities; office remodeling; highway, railroad, and utility relocation; and recreation facilities, and associated access roads.

Below is a table listing California-Great Basin's (CGB) top 10 North American Industry Classification System (NAICS) codes.

CGB TOP 10 NAICS CODES*	
1	541620 - Environmental Consulting Services
2	237990 - Other Heavy and Civil Engineering Construction
3	541611 - Administrative Management and General Management Consulting Services
4	517110 - Wired Telecommunications Carriers
5	541690 - Other Scientific and Technical Consulting Services
6	561720 - Janitorial Services
7	561730 - Landscaping Services
8	221122 - Electric Power Distribution
9	811310 - Commercial and Industrial Machinery and Equipment (except Automotive and Electronic) Repair and Maintenance
10	562111 - Solid Waste Collection

*FY 2018 - FY 2020 data derived from beta.SAM Contract Data Reports.

REGULATIONS:

The Acquisition and Assistance Management Division (AAMD) is responsible for Reclamation's acquisition and financial assistance management. AAMD implements new legislative initiatives; conducts Reclamation-wide reviews and oversight functions of individual actions; issues and maintains Reclamation-wide acquisition and financial assistance guidance; manages financial assistance activities; coordinates responses to Protests and Mistakes in Bids; and provides technical assistance to field personnel.

For Federal Acquisition Regulations: <https://acquisition.gov/far/index.html>.

For Department of Interior Small Business Resources: <https://www.doi.gov/pmb/osdbu>.



For Reclamation Acquisition Regulations:

<https://doimsp.sharepoint.com/sites/OneStopShop/SitePages/RAR-V2.aspx>.

RESOURCES:

- System for Award Management (SAM)
 - All vendors planning to do work for the Federal government must be registered in SAM, <https://www.sam.gov>.
- Small Business Administration (SBA)
 - SBA's mission is to aid, counsel, assist, and protect the interests of small business concerns, <http://www.sba.gov>.
 - SBA's Dynamic Small Business Search (DSBS), http://dsbs.sba.gov/dsbs/search/dsp_dsbs.cfm, is a searchable database containing information regarding SBA-certified and self-certified small businesses. Federal acquisition personnel and prime contractors utilize DSBS as a market research tool for identifying potential small business contractors and subcontractors to help them meet their small business goals. Small businesses can access and update their DSBS SBA Profile via SAM.
- Acquisition.gov
 - Acquisition.gov is a web site for the Federal acquisition community and the Government's business partners. From this site you can access shared systems and tools to help you conduct business with the Federal government more effectively, <http://www.acquisition.gov>.

BUSINESS OPPORTUNITIES:

Many of Reclamation's simplified acquisition requirements (valued between \$10,000 and \$250,000) are purchased electronically via Electronic Commerce (EC). In addition, delivery orders issued under General Services Administration's Federal Supply Schedules are performed electronically.

Acquisitions below the micro-purchase threshold: \$10,000 for supplies and professional services not subject to the Service Contract Labor Standards (SCLS) statute (formerly known as the Service Contract Act); \$2,500 for service purchases subject to the SCLS statute; and \$2,000 for construction purchases subject to the Construction Wage Rate Requirements statute (formerly known as the Davis-Bacon Act), are procured using the Government Purchase Card (GPC). Small businesses are encouraged to establish an account with a credit card processing service to accept the GPC. A business can establish a business PayPal account and the Government will absorb the fees. Although SAM registration is not required for micro-purchases using the GPC, small businesses are highly encouraged to get registered in SAM. If the estimated value of a procurement is close to the micro-purchase threshold and the vendor is unable to finish the work without exceeding the threshold, the Government is required to stop the work and determine if issuing a purchase order is in its best interest. However, the Government will not be able to continue work with the same vendor if the vendor is not registered in SAM.

Vendors may access Reclamation's contracting requirements (\$15,000 and above) at <https://beta.sam.gov/>. Only vendors registered in SAM are authorized to submit quotations and proposals on posted requirements.

BOR's Procurement Forecast is posted at <https://hallways.cap.gsa.gov/app/#/x/forecast-of-contracting-opportunities>. To narrow down the list for CGB-only requirements: 1) Select "Department of the Interior" from the Agency drop-down menu; 2) Select any of the desired fields using the drop-down menus; 3) Type "California Great Basin" in the keyword search box and click on the magnifying glass icon.



GRANT OPPORTUNITIES:

For Federal grant opportunities see: <http://www.grants.gov/>.

For Reclamation's grant opportunities visit: <https://www.grants.gov/web/grants/search-grants.html>. To narrow down the search: 1) Expand "All Department of the Interior [DOI]" by clicking on the plus symbol (+); 2) Click on the box next to "Bureau of Reclamation [DOI-BOR]".

U.S. SMALL BUSINESS ADMINISTRATION (SBA) GOVERNMENT CONTRACTING PROGRAMS:

- Women-Owned Small Business (WOSB) Program
- 8(a) Business Development Program
- Historically Underutilized Business Zone (HUBZone) Program
- Service-Disabled Veteran-Owned Small Business Program (SDVOSB)
- Small Disadvantaged Business (SDB)
- All Small Mentor-Protégé Program (ASMPP)

To learn about the above programs go to <https://www.sba.gov/contracting/government-contracting-programs>.

Subcontracting Programs: On prime contracts expected to exceed \$750,000 (\$1,500,000 for construction), large businesses must submit and comply with subcontracting plans. These plans contain the prime contractor's goals for subcontracting with small, small disadvantaged, and women-owned small businesses.

Mandatory Source Program: If competitively priced, Federal agencies must purchase goods and services from the following sources before considering open market sources: The National Industries for the Blind and Severely Handicapped, the Federal Prison Industries, and certain items under schedules issued by the U.S. General Services Administration Federal Supply Service, and the Defense Logistics Agency Supply System.

Small Business Goals: Below is a table listing the six socio-economic programs and proposed program goals for each. These goals are established by the Department of the Interior with the Small Business Administration. Reclamation is committed to meeting these goals by using various tools to reach out to small businesses in order to achieve our goals.

PROGRAM	FY 21 GOALS	
	Prime Contractors	Subcontracting Plans
Small Business	51%	43.25%
Small Disadvantaged Business	5%	5%
8(a) Business Development	N/A	N/A
Woman-Owned Small Business	5%	5%
Service-Disabled Veteran Owned Small Business	3%	3%
HUBZone Small Business	3%	3%



California-Great Basin's (CGB) Area Offices: Below is a listing of CGB's Area Offices. Click on each hyperlink to learn more about our Programs or visit <https://www.usbr.gov/mp/area-offices.html>.

CGB AREA OFFICES
Bay-Delta Office
Central California Area Office
Central Valley Operations Office
Klamath Basin Area Office
Northern California Area Office
Lahontan Basin Area Office
San Joaquin River Restoration Office
South-Central California Area Office
Willows Construction Office

Small Business Specialists: Below is a table listing Reclamation's Small Business Specialists.

Bureau of Reclamation Small Business Specialists (SBS)			
Melissa Trotter	Headquarters 84-27820	PO Box 27007, 84-27850 Denver, CO 80225-0007 Remotely Located in Albuquerque, NM	Phone: (303) 445-2453 mtrotter@usbr.gov
Kelli Greene	Lower Colorado Region LC-10400	P.O. Box 61470 Boulder City, NV 89006-1470	Phone: (702) 293-8363 kgreene@usbr.gov
Gary Cooper	Denver Acquisitions Operations Branch	Denver Federal Center 27810, Denver CO 80225	Phone: (303) 445-2814 gcooper@usbr.gov
Monica Burgio	Upper Colorado Region UC-863	125 South State St. UC-863 Salt Lake City, UT 84138-1147	Phone: (801) 524-3780 mburgio@usbr.gov
Renee Parra	Missouri Basin GP-5000	2021 4 th Ave. North Billings MT 59101	Phone: (406) 247-7856 rparra@usbr.gov
Kristan Ingebretsen	California-Great Basin CGB-3832	2800 Cottage Way, E-1815 Sacramento, CA 95825-1898	Phone: (916) 978-5543 kingebretsen@usbr.gov
Kasey Aldrich	Pacific Northwest Region PN-7107	1150 N. Curtis Road Boise ID 83706-1234	Phone: (208) 378-5107 kaldrich@usbr.gov





California-Great Basin Regional Office

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